

**VERNONIA SCHOOL DISTRICT 47J**  
1201 TEXAS AVENUE  
VERNONIA OR 97064

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

June 11, 2015

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:08 p.m. MEETING CALLED TO ORDER
- Board Present:** Bill Langmaid, Greg Kintz, Brett Costley, and Tim Bamburg. Cari Levenseller arrived at 6:17 p.m. Jim Krahn arrived at 6:18 p.m. BOARD PRESENT
- Board Absent:** Ernie Smith BOARD ABSENT
- Staff Present:** Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Barb Carr, Administrative Assistant; Dawn Plews, Business Manager; Gienah Cheney, Special Services Director; Juliet Safier, Licensed Staff; and Jeana Gump, Cici Bell, and Glenda Delemos, Classified Staff. STAFF PRESENT
- Visitors Present:** Scott Laird, Amy Cieloha, Brittanie Roberts, Susan Ely, Gail Law, Kelly Hopper, and Camrin Eyrrick. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: AGENDA REVIEW
- 2.0 RECESS REGULAR MEETING:** The regular meeting was recessed at 6:09 p.m. RECESS REGULAR MTG
- 2.0 BUDGET HEARING:** Budget Committee Chair Brett Costley opened the Budget Hearing at 6:09 p.m. BUDGET HEARING HELD
- It was explained that at the last Budget Committee meeting the 2015-16 budget was approved. Dawn Plews shared the approved budget pages showing any changes between the proposed and approved budget document. She further explained that fund 280 Capital Reserve has been removed.
- There were questions from the audience as to where special education funds were located within the budget. This was explained and it was noted that copies of the complete proposed budget are available at the District Office.
- Superintendent Miller thanked the Budget Committee for the work they did and stated that depending on when the legislature concludes there may possibly be an adjustment coming in the future.
- There were no other comments or questions from the audience.
- The Budget Hearing concluded at 6:13 p.m.
- 4.0 RECONVENE REGULAR MEETING** at 6:13 p.m. RECONVENE REGULAR
- 5.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** PUBLIC COMMENT
- Aaron Miller presented plaques to outgoing board members Bill Langmaid and Tim Bamburg. Both have served on the board for 5 and 8 years respectively and chose not to run again in the recently held election. Mr. Miller thanked them for their service to the students, staff and patrons of the Vernonia School District and a round of applause ensued.
- Cici Bell thanked Bill Langmaid for his service as a board member.
- Kelly Hopper, Columbia County Developmental Disabilities, commended Vernonia School District on the level of service to special education students by a higher than normal ratio of aides to students. She asked about the new structure of K-12 Life Skills and if the District intended to maintain the current level of aides. Mr. Miller indicated that yes the plan is to maintain the amount of staff we currently have.

Camrin Eyrrick shared that the Logger Bots Team 4127 is starting at ground zero this year. They have 6 students participating. There is an annual cost of \$15,000 for the team to be active. They have currently received pledges for \$2,000.

Gail Law asked for the number of special education teachers the district has and would like to ask the District to consider hiring a high school teacher Life Skills teacher so the teacher that resigned would return. Mr. Miller stated that the District currently has 3 special education teachers, a life skills teacher and a behavior specialist.

Amy Cieloha asked for an update on the Charter School process. Mr. Miller indicated that we are on hold pending work to be done by ODE and the legislature.

**6.0 CONSENT AGENDA:**

**6.1 Minutes of 05/14/15 Regular Meeting.**

Greg Kintz moved to approve the consent agenda as presented. Brett Costley seconded the motion. Motion passed unanimously with those in attendance.

CONSENT AGENDA  
MINUTES APPROVED

CONSENT AGENDA  
APPROVED

**7.0 REPORTS & DISCUSSION**

**7.1 Building Reports:**

Mr. Underwood felt that graduation went well. Bill Langmaid stated that the band did a great job. Jim Krahn asked for follow up on the locker room vandalism issues. According to Mr. Underwood two students were identified and restitution is in process.

Aaron Miller provided end of year discipline data for the elementary school as collected by Rachel Wilcoxon.

BUILDING REPORTS

**7.2 Financial Report:** Dawn Plews reported that timber revenue came in higher than expected but will as always have to be paid back. Expenditure projections have all been reviewed and updated. Reflected in this financial report is the additional transfer from the general fund to the debt service fund to cover the annual debt payment. The VEF donation was not sufficient to cover the full payment.

FINANCIAL REPORT

**7.3 Maintenance Report:** A report from Mark Brown was handed out. Aaron Miller thanked Mark for his hard work and everything he does. His department is definitely doing more with less. Amy Cieloha asked if the District has plans to help him replace equipment, etc. There is a definite need and as the budget becomes stronger this department will be addressed.

MAINTENANCE REPORT

**8.0 INFORMATION & DISCUSSION**

**8.1 VEA Contract:** Aaron Miller shared that the VEA has ratified the 1 year contract for 2015-16. It is now before the Board to ratify.

VEA CONTRACT  
REVIEWED

**8.2 Resolution #1314-04, #1415-06, and #1415-07:** Dawn Plews explained the three resolutions on the agenda for approval. #1314-04 is being revised from last year. After going through our audit it was determined that \$9,000 was budgeted in an incorrect area. The resolution authorizes the movement of that money to the correct budget line. Resolution #1415-06 is needed to move monies during this current year. This is a result of unanticipated revenue from small grants for professional development and addition FEMA money that came to the District. This is a housekeeping adjustment to adhere to budget law. The final resolution #1415-07 is the standard resolution at this time of year that coincides with adopting the budget.

BUDGET RESOLUTIONS  
SHARED

**8.3 OSBA Summer Workshop Discussion:** Aaron Miller stated that with two new board members coming on July 1<sup>st</sup> he'd like to schedule a Roles and Responsibilities workshop with OSBA. Dates were discussed and July 30<sup>th</sup> is the first option. The 2<sup>nd</sup> and 4<sup>th</sup> weeks in August on either Wednesday or Thursday would also work. Barb Carr will contact OSBA and get a workshop scheduled.

OSBA SUMMER  
WORKSHOP  
DISCUSSION

**8.4 New Hires:** Aaron Miller shared that he has two new hires to recommend to the board. Thor Ware will be taking over the mathematics and careers courses at the high school as well as serve as the head football coach. He has 17 years of teaching experience and comes highly recommended both as a teacher and a coach. Casandra Hylton will be filling the K-12 Life Skills Teacher position. Casandra has been working for 10 years in the St. Helens School District as an Instructional Assistant in special education. She is ready for a teaching position

NEW HIRES

and also comes highly recommended.

- 8.5 **Resignations:** Aaron Miller shared that he has received and accepted resignations from two classified staff members. Jeans Gump has been an IA at Vernonia Schools and Coni Hodgson has been the IA/Custodian at Mist Grade School. Both ladies will be missed. RESIGNATIONS
- 9.0 **ACTION ITEMS**
- 9.1 **VEA Contract Ratification:** Brett Costley moved to ratify the 2015-2016 VEA Contract as presented. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance. 2015-16 VEA CONTRACT RATIFIED
- 9.2 **Approve Amended Resolution #1314-04 to Adopt budget and Make Appropriations for 2014-15.** Cari Levenseller moved to approve the amended resolution #1314-04 to adopt the budget and to make appropriations for 2014-15. Tim Bamburg seconded the motion. Motion passed unanimously with those in attendance. AMENDED RESOLUTION #1314-04 APPROVED
- 9.3 **Approve Resolution #1415-06 to Appropriate Unanticipated Revenue in the 2014-15 Fiscal year and to Change Budgeted Resources.** Jim Krahn moved to approve resolution #1415-06 appropriating unanticipated revenue in the 2014-15 fiscal year and appropriating transfer authority. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance. RESOLUTION #1415-06 APPROVED
- 9.4 **Approve Resolution #1415-07 Adopting the 2015-16 Budget, Making Appropriations, and Imposing and Categorizing the Taxes.** Greg Kintz moved to approve resolution #1415-07 adopting the 2015-16 budget, making appropriations, and imposing and categorizing the taxes. Tim Bamburg seconded the motion. Motion passed unanimously with those in attendance. RESOLUTION #1415-07 APPROVED
- 9.5 **New Hires:** Jim Krahn moved to approve the recommendation of the superintendent to hire Thor Ware as high school Math/Careers teacher and Casandra Hylton as K-12 Life Skills teacher. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. WARE and HYLTON HIRED
- 9.0 **SUPERINTENDENT REPORT:** Mr. Miller's report highlighted the following items: SUPERINTENDENT REPORT
- Charter School Update:** all documents have been sent to ODE. Our request for a new Identification number with ODE was tabled and we are still waiting for a response from them. The final step is waiting to see what happens in the legislature with HB 2150.
- Classroom/Academics:** Smarter Balance testing is complete. Once the results are received baseline data on where students scored will be available. A lengthy discussion ensued regarding the amount of time spent preparing for the tests as well as actually taking the tests. All this time directly takes away from teachers instructing students.
- Facilities:** The shop dust collection return system is the last item to complete. Installation will happen ASAP. Robert Watts should begin on the softball field soon. The PTA will be purchasing the final elements of the playground structure and it should be installed and finished prior to school starting.
- Bill Langmaid reported that the recently held Jr. Salmon Auction raised \$2300.00. Hands on Art donated \$1650.00 back to the school divided between \$50 to the softball team for setting up, \$100 to the band for playing at the event, and \$1500 to the art program supply budget.
- 10.0 **RECESS TO EXECUTIVE SESSION** under O.R.S. 192.660 (2) (b) at 7:33 p.m. to discuss a personnel issue. RECESS to EXECUTIVE SESSION
- 11.0 **RETURN TO REGULAR SESSION** at 7:45 p.m. RECONVENE REGULAR SESSION
- 12.0 **MEETING ADJOURNED** at 7:45 p.m. ADJOURNED

Submitted by Barb Carr

Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk

06/11/2015

